

How to file an Electronic Export Information (EEI) using AES-PC Link

Presented by Allocca Enterprises, Inc.



*Allocca
Enterprises, Inc.*

When: Tuesday March 6th 1:00pm-4:30pm
Location: La Quinta Inn & Suites LAX
5249 West Century Blvd.
Los Angeles, CA 90045

Topics Include:

- We will go through all 31 fields on an EEI explain how to complete each.
- If I am not paying for the freight am I still responsible for the EEI? – Yes
- When exactly am I required to complete an EEI?
- What does USPPI vs. Exporter mean in box 1?
- How to avoid common errors when completing the EEI
- We will go through an actual example where you follow the instructor along as he fills out a sample EEI.

Who should attend: anyone involved with filing the EEI for exports, traffic manager and the “back-up” personnel. If you are filing on AESdirect, you should still consider taking this class. As we will learn why using AES Pclink is a much more user friendly and faster free option then using AESdirect. If you have not been filing any of your EEI’s and allowing your forwarder or customers forwarder to file yours, you most definitely should take this training.

Cost is \$295 per person (pre-register by February 28th).
\$345 to register after February 28th

Includes all reference material and a light afternoon snack. Seating is very limited and will be on a first come first serve basis. Reservations & check required to guarantee seat.

Must RSVP via fax 803.684.8015 Attn: Mike Allocca, or email admin@alloccaenterprises.com a copy of the completed registration. Checks must be received no later than March 5th.

Registration Form – How to file an Electronic Export Information (EEI) using AES PC Link

Program overview

This program will enable you to understand when and how to accurately complete an EEI. Upon completion of this program you will be able to answer what is an EEI, how do I complete one, and should we be filing directly to manage our risk and exposure? In addition you will have 2 sets of written instructions on how to complete each box on an EEI as a guide moving forward. You will also have sample powers of attorney and written authorization for handling “routed” exports.

Topics covered

- *AES PC link – why should we be using this free option instead of AESdirect?*
- *How do I accurately complete every field on the EEI?*
- *How much stock should I put in those on-time error free reports I receive back from AES?*

Who should attend? - Shipping, compliance manager, documentation specialist, anyone who is involved with filing an EEI and their back-up.

Please detach here and mail in with payment.

Tuesday March 6, 2012 Los Angeles, CA– How to file an EEI via AES PC Link 1:00 p.m. – 4:30 p.m.
\$295 to pre-register by February 28th/ \$345 to register after February 28th (there are no exceptions)

Company Name	Number of attendees
Attendee # 1	Attendee # 2
Telephone #	1 st e-mail address
Fax #	2 nd e-mail address

Payment: (please mark)

Credit Card (Pay Pal charges a 5% surcharge to use Amex, Visa, MC or PayPal -please use website to pay on-line)

Mailing Check (Please make all checks payable to Allocca Enterprises, Inc & mail payment to 356 Cameron Road, York, SC 29745)

** Cancellations must be received 72 hours (3 complete business days) in advance of the program in order to receive credit towards a future program.

Allocca Enterprises, Inc.
356 Cameron Road, York, SC 29745
Tel: 803.684.8012 Fax: 803.684.8015
Email: mallocca@alloccaenterprises.com
www.alloccaenterprises.com

