

International Documentation Training

Presented by Allocca Enterprises Inc.



*Allocca
Enterprises, Inc.*

When: Thursday March 8th 8:30am- 4:30pm
Location: Mission Valley Resort
875 Hotel Circle South
San Diego, CA 92108

Topics Include:

- Understand how to correctly fill out: Commercial invoices, Packing Lists, Bills of Lading, EEI's, Certificates of Origin, Dock receipts
- EEI - Understanding every field and how you are required to fill one of correctly.
- How to Minimize delays in Customs by having all of the information the first time
- Why you should be using a DCS Statement on all of your invoices both domestic & international.
- Understanding which countries still require a wood certificate.
- What does Legalization of documents mean and for which countries is this required.
- Pre-Shipment Inspection's – Who requires them and how should they be done?
- NAFTA Certificates of Origin's – Common errors, when you should/ shouldn't fill one out.
- Understanding what documents are needed in to Mexico and why a Mexican document called the "Pedimento" is vital to your success.

Who should attend: Traffic managers, purchasing managers, shipping/receiving personnel, compliance officer, sales managers, customer service managers and anyone involved or concerned with international shipments.

Cost is \$495 per person (pre-register by March 1st); \$545 to register after March 1st. Includes all training material, morning pastries/coffee, and lunch. Seating is limited, reservations required to guarantee seat. Must RSVP via fax 803-684-8015 Attn: Mike Allocca or email admin@alloccaenterprises.com a completed copy of the registration form. Checks must be received no later than March 7th. Please visit the website to pay with credit card.

